

**Winona ORC Industries
Board of Directors
Minutes of June 2, 2014 5:00PM**

Directors Present: Dave Adank, Deb McClellan, Jim Pomeroy, Steve Volkman, Ron Wenzel, Jim Yenish, Ann Nelson

Directors Absent: Chad Anderson, Maggie Modjeski, Bob Peterson, Kevin O'Reilly, Bill Reinarts

Guest: Blaine Krogh

Employees Present: Judie Foster-Lupkin

1. **Review of Agenda:** Motion made and seconded (Volkman, Pomeroy) to approve the agenda. Motion carried.
2. **Review of Minutes:** The April 28 minutes were not available for review.
3. **Finance Committee Report:** Jim Pomeroy reported that the April financials show a \$17,909 contribution. CBS did well, while the production floor has been slow. We did see a decrease in expenditures due to the layoffs and wage cuts. The goal is to break even by the end of the year. No further appeals are available for agency revenue.

Motion made and seconded (Adank, Wenzel) to accept the financials. Motion carried.

4. **Executive Director's Report:** Judie Foster-Lupkin reported
 - 5% campaign passed the legislature with the funds being directed to wages for direct care staff – Judie is working on gaining clarification on who is considered "direct care". The wage increases will start at the entry level and move up the ladder to replace wage reductions.
 - Received 3 year certification for CARF. Working on the improvement plan with a goal to have most of the recommendations complete by 12/31/14.
5. **Committee Reports:** The following committee reports were presented to the Board. The reports are a summary of the topics that were addressed at each meeting. Additional detail and exhibits related to the subject matter can be found in the minutes of each respective meeting located on the secure website.

Personnel – Jim Pomeroy reported that the committee discussed the layoffs and wage cuts.

- There is a minimum wage increase as of August 2014 to \$8.00.
- Jim Yenish commented on Matt Semling's hire at Watkins. He indicated that he excused himself from the interview process at Watkins to avoid a conflict of interest.
- Have divided some of Matt's duties and are now trying to identify the type of person, sales background to fill the position. Looking to hire Fall 2014

Sales & Business Development/Laundry – Jim Pomeroy and Judie Foster-Lupkin reported that Winona Health has sent a termination letter to their current laundry company (ends Dec 31, 2014). Hoping to receive a contract to clean their linens; may need to purchase linens. Laundry is currently at 9% capacity

Fund Raising/PR – Maggie Modjeski sent a note that there was no May meeting, but will have committee meetings in June: Golf on 6/5/14 at 4:00 at Bub's and Star Light Stroll on 6/18/14 at 12:00 at WORC.

Program Management – No report. Committee meetings June 16th.

6. **Old Business:**
 - CARF Certification – open points
 - Lewiston Villa – the building is now listed with Nick Edstrom, Coldwell Banker (one of Chad's recommendations) He wants to list in the \$500,000 range. The book value is \$900,000. There will be a 6% commission.

Motion made and seconded (Pomeroy-Wenzel) to list the property with Judie submitting each offer to the Executive Committee for consideration. Motion carried.

7. **New Business-**

Board resolution – 5310 Bus Grant. Motion made and seconded (Pomeroy-Volkman) to approve the 5310 bus resolution that includes a 20% match. A new bus will allow the 2009 vehicle to be decommissioned. Motion carried.

Upcoming Events:

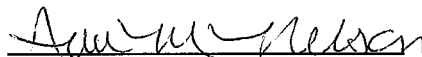
Golf at Bridges July 22nd

Next Board of Director meeting August 25th

Other new business from the floor – in the event that topic/vote is needed before the next board meeting an e-mail meeting will be held unless a special session is needed.

8. **Adjourn:** Motion made and seconded (Pomeroy, Wenzel) to adjourn. Motion carried.

Respectfully Submitted,



Ann M. Nelson, M.S., LSW, PHR
Secretary