

**Winona ORC
Board of Directors
Minutes of May 18, 2009 5:00PM**

Members Present: K. O'Reilly, R. Wenzel, J. Pomeroy, C. Anderson, J. Yenish , R. Enochs, D. Schneider
Members Absent: M. Modjeski, M. Kreiling
Guests Present: B. Krogh

Chair K. O'Reilly called the meeting to order at 5:02pm.

- 1. Review of Agenda:** No changes, additions, or deletions.
- 2. Review of Minutes:** Minutes of the Board of Directors meeting on April 27, 2009 were approved. Motion – R. Wenzel, 2nd – J. Yenish. All were in favor.
- 3. Finance Committee Report:** Sales continue to fall. Net sales possibly near the lowest levels in the Organization's history. Positive net income for the month attributable to DTH revenue. Reviewed an operational report and site cost analysis. All new job quotes will be reviewed by the Organization's Director of Finance. Motion for approval – R. Enochs, 2nd – J. Yenish. All were in favor.
- 4. Executive Directors Report:** Nothing new on personnel issues related to an incident involving one of the Organization's bus drivers and a client. A question was raised as to whether we needed to notify our insurance company of the incident. The Board agreed that notification was not necessary if we felt we weren't liable. A question was raised regarding preventative measures that could have been taken to avoid the situation. Background checks are performed at hiring. Training is provided upon employment in regards to sexual harassment. The Executive Director noted that in his 30-year history within the organization there have probably been 5-6 incidents in similar nature that involved a vulnerable adult. The Board advised the Executive Director that these are serious incidents that can negatively impact the organizations stature within the community and that reporting of such incidents to the Board should be immediate.

The Executive Director also reported that he attended a meeting last week regarding applying for stimulus funds but they are waiting for DEED to put out a series of RFP's to officially submit proposals.
- 5. Committee Reports:**
 - Personnel – J. Pomeroy**
Committee chair J. Pomeroy provided a summary of the following discussion items during their meeting: Dina terminated a job coach; Bus driver accident; Drug testing requirements. Additional meeting discussion topics and further detail can be found on the web site under the Committees tab.
 - Sales and Business Development – J. Yenish**
Committee chair J. Yenish provided a summary of the following discussion items during their meeting: Workshop sales were off by 30% from plan; CBS holding it own according to plan; Laundry service remains an intriguing opportunity, but still very much in an infancy stage.
 - Fund Raising / PR – C. Anderson**
Committee chair C. Anderson provided a summary of the following discussion items during their meeting: Fund raising continues to be below plan given the challenging economy and peoples disposable income levels; Continued research in the ability to partner with other Winona companies; Debt reduction campaign continues to be researched; Mandi continues to write an ever growing amount of grants with mixed results. Additional meeting discussion topics and further detail can be found on the web site under the Committees tab.
 - Program Management – K. O'Reilly**
Committee chair K. O'Reilly provided a summary of the following discussion items during their meeting: The committer will consist of D. Schneider, K. O'Reilly and M. Modjeski and their first meeting will take place in June.

- 6. Old Business:** Being that M. Modjeski was absent an update on the Nominating Committee and B. Slaggie will be given at the next meeting.
- 7. New Business:** The Board inquired to the Executive Director regarding the Organizations involvement in a partnership of a Peer Support Center that was announced in the paper. Prior to reading the article the Board was unaware of the Organization's participation in the Center. ED B. Harris was asked to sit on a committee to develop a joint Peer Support Center for people with physical and mental disabilities. Questions were asked regarding cost to ORC. There is no cost to ORC. ORC will utilize the site as a training center for its DTH program.
- 8. Adjourn** The meeting adjourned at 5:48pm. Motion – R. Enochs, 2nd – J. Yenish. All were in favor.

Respectfully Submitted,

Chad J. Anderson,
Secretary