

**Committee Name:** Fund Development  
**Meeting Date & Time:** Wednesday, May 29, 2013, Noon

**Attending:**

**Absent:**

**Next Meeting Date & Time:** Wednesday, June 19, 2013, Noon – previously unscheduled

Agenda Items	
• Grant updates – Received, Awaiting Outcomes	• SET Program Update
• Sponsorship Brochure	• Dancing with the Winona Stars
• 5k Planning – Roles, Timeline, Registration Form	•
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## **Grant updates – Received, Awaiting Outcomes**

### **Received**

<b><u>Grant Name</u></b>	<b><u>Amount Received</u></b>	<b><u>Program</u></b>	<b><u>Submitted</u></b>

### **Awaiting Outcomes**

<b><u>Grant Name</u></b>	<b><u>Amount Requested</u></b>	<b><u>Program</u></b>	<b><u>Submitted</u></b>
Department of Education	\$86,000	Technology	January 21, 2013
Veterans Grant	\$65,000	Programming	July 20, 2012
Ameriprise	\$4,250	iPad Purchase	January 31, 2013
Home Federal	\$4,250	iPad Purchase	January 30, 2013
Maximus	\$10,000	iPad Purchase	January 30, 2013
United Way	\$11,000	SET Program	March 15, 2013/April 11

## **SET Program update**

A task force has been formed to determine how we can best utilize the monies we have received from the multiple granting foundations. We are currently looking to increase the types of programs we offer our clients to provide them with more variety and better educational information. We are looking at adding a computer lab to help with those seeking employment where there is technology used. The group went to Chileda in La Crosse for a tour of their adaptive technology facility.

## **Sponsorship Brochure**

The Golf Committee (Meets the First Thursday of the Month, 4 p.m. at Bub's Brewery) until August has been working on obtaining sponsorships for Golf, the 5k and the Banquet. After the tournament in July, the fund committee/5k committee will look to the sponsorship list to continue to gain sponsorships for the race. A few businesses, who participated in the golf tournament, will sponsor the 5k, at various levels.

## **Dancing with the Winona Stars**

Winona ORC was chosen by Edina Realty to be the organization they will dance for at the Dancing with the Winona Stars. Winona ORC staff and Board have been requested to help gain votes for the dancers. The event will be held December 31<sup>st</sup> at Winona State University. More information on the voting process will be provided at a later date.

## **5K planning – Status, committee, logo/design**

The City has sent approval for our race. One concern may be the repairs they are doing to the bike path. It is planned for Fall of 2013 or Spring of 2014. We will need to adjust plans accordingly if this were to occur. No additional details have been provided yet.

Roles for 5k – Adding a Safety coordinator role.

### **Action Items:**

What kind of shirts do we want this race to have? A picture from Excel Images has been provided.

Price sheet for shirts is provided.

Determine start time of the race

Finalize registration form for distribution, qty needed to be printed?

### **Starlight Stroll Committee Roles:**

- Promotions
  - Collect business logo's for race day signs
  - Collect business logo's for shirts
  - Place order for shirts (runners and volunteers)
  - Media: radio, PSA's, flyers, social media
  - Race day Signs
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- Volunteers
  - Organize race day volunteers/ course marshals
  - Packet stuffers
  - Early packet pick up volunteers
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- Refreshments
  - Secure donations for race day food & water
  - Water for on the course
  - Pick up items the day before /day of race
  - Organize food after the race begins
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- Registrations/Timing System/Finish Line
  - Receives registration
  - Create spreadsheet of participants
  - Race Day registrations
  - Organizes the finish line with timing system (Manually or chip-timed)
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- Goodie Bag/SWAG Bag
  - Secure goodie bag donations
  - Put goodie bags together
  - Distribute at early packet pick up as well as race day pick up
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- Safety
  - Light up the bike path
  - Safety vests for volunteers
  - Other ways of making this race safer, being it is at night?
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