

Committee Name: Fund Development
Meeting Date & Time: Wednesday, June 19, 2013, Noon

Attending:

Absent:

Next Meeting Date & Time: Wednesday, July 17, 2013, Noon

Agenda Items

• Grant updates – Received, Awaiting Outcomes	• 5k Planning – Roles, Timeline, Registration Form
• Sponsorship Brochure	• Dancing with the Winona Stars
• Grants in Progress	•
• SET Program Update	•

Grant updates – Received, Awaiting Outcomes

Received

<u>Grant Name</u>	<u>Amount Received</u>	<u>Program</u>	<u>Submitted</u>
Maximus	\$10,000	iPad Purchase	Denied
Ameriprise	\$4,250	iPad Purchase	Denied

Awaiting Outcomes

<u>Grant Name</u>	<u>Amount Requested</u>	<u>Program</u>	<u>Submitted</u>
Department of Education	\$86,000	Technology	January 21, 2013
Veterans Grant	\$65,000	Programming	July 20, 2012
Home Federal	\$4,250	iPad Purchase	January 30, 2013
United Way	\$11,000	SET Program	March 15, 2013/April 11
Xcel Energy	\$8,000	SET Program	May 31, 2013

Grants in Progress

We are working in collaboration with SE Tech to submit a Minnesota Job Skills Partnership Grant. We could receive up to \$50,000 to develop job training curriculum and certificate for Job Coaches. Grant will be submitted in September.

SET Program update

6 computers, large screen TV and Wii system have been purchased. Reviewing estimates for furniture, carpet and painting. Our visit at Chileda gave us a couple of good ideas: plexi-glass to cover the TV screen and using color to define space in the computer room. We are still researching the need for adaptive computer equipment. The space should be ready by the end of summer.

5K planning – Status, committee, upcoming items

Looks like the city will be working on the bike path starting in August and should be done by the end of September. This has not been approved, but is still looking like this is the right time-frame

Roles for 5k – who wants which positions? Combine any?

Registration fliers have been created and are starting to be printed. 500 were taken to Fastenal for the BK5K packets. And a message has been sent to Team Vogel(June 29) for their 5k asking how many they are anticipating. Other races on the docket are: SMU Trail Scamper (July 27th), Goodview Gallop (8/17), Morrie Miller (9/14), Cotter Birthday Bash (9/21) and Warrior Waddle (10/19).

Fliers will also be distributed through other facilities: YMCA, Anytime Fitness, Snap, Live Well Winona, etc. Active.com will be set up and will be accepting registrations by Friday.

Action Items:

Pricing for shirts is provided.

Medals

Pins for inaugural run (everyone gets a pin)?

Timing system

Starlight Stroll Committee Roles:

- Promotions
 - Collect business logo's for race day signs
 - Collect business logo's for shirts
 - Place order for shirts (runners and volunteers)
 - Media: radio, PSA's, flyers, social media
 - Race day Signs
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- Volunteers
 - Organize race day volunteers/ course marshals
 - Packet stuffers
 - Early packet pick up volunteers
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- Refreshments
 - Secure donations for race day food & water
 - Water for on the course
 - Pick up items the day before /day of race
 - Organize food after the race begins
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- Registrations/Timing System/Finish Line
 - Receives registration
 - Create spreadsheet of participants
 - Race Day registrations
 - Organizes the finish line with timing system (Manually or chip-timed)
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- Goodie Bag/SWAG Bag
 - Secure goodie bag donations
 - Put goodie bags together
 - Distribute at early packet pick up as well as race day pick up
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- Safety
 - Light up the bike path
 - Safety vests for volunteers
 - Other ways of making this race safer, being it is at night?
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