

**Winona ORC Industries
Board of Directors Meeting
Minutes of October 26, 2015 5:00PM**

Directors Present: Matt Semling, Maggie Modjeski, Jim Pomeroy, Bob Peterson, Bill Reinarts, Ron Wenzel, Chad Anderson, Steve Volkman, John Milek, Kevin O'Reilly, Ann Nelson

Directors Absent: Deb McClellan

Employees Present: Heidi Smith

Guests: Blaine Krogh

1. **Review of Agenda:** Motion made and seconded (Peterson-Nelson) to approve the agenda
2. **Review of Minutes:**
Motion made and seconded to accept minutes from 9.28.15 (Reinarts-Wenzel) motion carried. It was noted minutes have not been posted on the board intranet.
3. **Finance Committee Report:** Jim Pomeroy reported review financials-
Current profits of \$51,000 vs. \$14,000 projected, currently \$6000 ahead of last year.
Hawkins Ash has conducted the compliance audit and WORC has passed.
2016 preliminary budget will go to the committee in November, then to board at annual meeting
Costs have been rising mainly due to minimum wage increase and prevailing wage increase. There will be increase letters with new contracts going to each of our customers.
Vertex update- in looking at installing office 365 it was found that the server needed to be upgraded, the contract did not include the upgrade. Checked into IT pricing with Up-n-Running for the 365 migration cost \$3500
Motion made and seconded to approve financial report as presented (Reinarts-Peterson) motion carried.
4. **Executive Director's Report:**
 - Management evaluations are in process and will coincide with the 2016 budget for any increases
 - Heidi has joined the AIM networking group
 - Heidi and staff continue to work internally to ensure the details are covered for the Starlight Stroll, to date 100 people have registered.
5. **Committee Reports:** The following committee reports were presented to the Board. The reports are a summary of the topics that were addressed at each meeting. Additional detail and exhibits related to the subject matter can be found in the minutes of each respective meeting located on the secure website.

Personnel – Jim Pomeroy

- The increase in injuries lately have stepped up efforts for safety including "tool talk"
- Still waiting on the 1095, may have to look at the vendor, haven't received anything from them yet.
- DOL potential change in non-exempt status may have some management team doing time studies to see where their position falls with changes.

Sales & Business Development – Ron Wenzel

- CBS had a good month, currently looking for a job coach
- Laundry added Sauer and Severson as clients
- Some issues with the chicken chain as the nuts got wet in transport and had to be dried, a long process, price has been negotiated

Fund Raising/PR – Maggie Modjeski

- Plans continue for the Starlight Stroll any and all board participation would be great.

Program Management – No meeting.

Olmstead Update- Courts have approved the last report, new plan is more person centered less arbitrary numbers.

6. Old Business:

- Lewiston Villa – As soon as the Clinic Care receives a bid on the roof they may be ready to make an offer.
- Sub-Committee Strategic Plans Update Aligned/Review- On track for the 12/7 meeting
- 12/7 Annual meeting
 - Slate of officers will be prepared, board terms will be reviewed. If interested in an officer position let Steve know, Board meeting dates will be set

7. New Business –

- 8. Adjourn:** Motion made and seconded (Wenzel, Reinarts) to adjourn. Motion carried.

Respectfully Submitted,



Maggie Modjeski
Secretary