

**Program Committee Meeting  
Monday, October 17, 2016 at 4:30 pm**

Attending: John Milek, Bob Peterson, Heidi Smith, Leslie Swartling, Kevin O'Reilly

Absent:

**Agenda**

**VA Report Status**

- VA update: None.
- 245 Serious Injury Report update: None.

**Funding and Program Updates**

- Program Update: 272 Active Clients.
- Legislative Update: WIOA – Rules for 24 years and under and rules for 25 years and older. The magic date is 7/22/2016. Three Rehabilitation Staff will be attending the WIOA training in St. Peter on 10/19/2016. DHS is starting to introduce WIOA and how the waivers will be affective by this change.
- EE Wage Incentive Dollars: An email was sent out to DEED about the incentive dollars. Heidi got a response that the dollars will be coming and the problem was that an employee retired and it got missed. We also talked about the one time EE rate increase for July 2016 to June 2017.
- IPS Fidelity Review. Hired Ami Sholes for the Employment Specialist position.
- All staff will be attending CPI training before the end of the year.

**Placement Update YTD 2016 (January 1 to October 25, 2016)**

Programs	Full Time	Part Time	Total (No Temp job)	Temporary	2016 Total	November 2015 Total
Extended Employment	10	21	31	15	46	42
Individual Placement & Support (IPS)	1	8	9	1	10	17
Welfare to Work	0	0	0	0	0	0
Career Options	0	0	0	0	0	0
Rehabilitation Services	0	1	1	0	1	3
Rehab. Service Community Partners	1	0	1	0	1	4
Total	12	30	42	16	58	66

**Safety/Maintenance:**

- We are hiring a Maintenance Technician. This job is posted.

**Transportation:**

- We hosted STS training in August 2016.
- We are converting one of our commissioned bus to a delivery vehicle.

**Other:**

- We talked about the contracts for Winona County. The only bid that was competitive was the janitorial sites. The County Board approved all WORC contracts: janitorial, scanning, and laundry for 2016 and 2017.
- We reviewed the 2016 Strategic Plan and discussed 2017.

**Topics for Next Meeting:** None.

**Next meeting will be:** An email will be sent out to the committee about our next meeting date.

Submitted by,

Leslie Swartling, Director of Client Services