

Winona ORC Industries
Board of Directors Meeting
Minutes of October 24, 2016 5:00PM

Directors Present: Maggie Modjeski, Bob Peterson, Chad Anderson, John Milek, Deb McClellan, Steve Volkman, Jim Johnson, Marie Kovecsi, Kevin O'Reilly, Bill Reinarts, Ellen Smith, Jim Vrchota

Directors Absent: Matt Semling

Employees Present: Heidi Smith

Guests: Blaine Krogh

1. **Review of Agenda:** Motion made and seconded with correction of annual meeting date (Peterson-Reinarts)
Motion carried.
2. **ORC Board Member Candidate Vote:** Motion made and seconded to accept Jim Vrchota to the Winona ORC Board of Directors. (O'Reilly, Reinarts) motion carried
3. **Review of Minutes:** Motion made and seconded (Peterson, Johnson) to accept minutes from 9/26/16 motion carried.
4. **Finance Committee Report:** Chad Anderson reported a review of August financials
 - September showed a profit of \$15,000 vs. -\$8000
 - YTD \$117,000 vs. projected \$8,000
 - 2017 Projected budget is being revised by the finance committee and Michael will bring to vote at December meeting.A motion was made and seconded (McClellan, Vrchota) to accept the financials as presented, motion carried.
5. **Executive Director's Report:**
 - Legislative: Agenda has been set, will post to board website
 - Lewiston Villa: No news at this point, there has been a deadline set of 11/15. Documents being stored at Villa have been shredded.
 - Todd Olsen welcomed a new baby, during his time off laundry went smooth, job coaches did very well.
 - ORC will need to purchase a new shredder at the cost of \$1500, the current one is beyond repair
 - Vertex: A certified letter has been sent to Samford, reviewed by John Milek, awaiting response.
6. **Committee Reports:** The following committee reports were presented to the Board. The reports are a summary of the topics that were addressed at each meeting. Additional detail and exhibits related to the subject matter can be found in the minutes of each respective meeting located on the secure website.
 - Personnel – Deb McClellan**
 - No report
 - Sales & Business Development – Bob Peterson**
 - Laundry will be at \$80,000 in capital for business expansion; a motion was made and seconded (Peterson, Vrchota) to authorize executive director to purchase equipment necessary not to exceed \$80,000 motion carried. Bob Peterson will assist Todd Olsen in the process.
 - Fund Raising/PR – Maggie Modjeski**
 - Discussion regarding Fund development position, the committee will review budget and current duties of management with the personnel committee and make a recommendation to the board.
 - Starlight Stroll is upcoming, weather looks good registrations have increased

Program Management – Kevin O'Reilly

- Currently working on the committee strategic plan
- No VA claims for several months
- Things are going well

7. Old Business:


8. New Business:

Annual Meeting Monday December 5th

- Plan on a longer meeting
- Currently a slate with four interested individuals
- Please have subcommittee strategic plans complete by 11/30

Adjourn: Motion made and seconded (Reinarts- Johnson) to adjourn. Motion carried.

Respectfully Submitted,



Maggie Modjeski
Secretary