

Special electronic vote via email March 22, 2018

Original email from John to board sent on March 22, 2018:

Dear Winona ORC Board:

Unfortunately, we did not have quorum at the Monday night board meeting on March 19th, 2018, but we do have several items that need to be voted on. In addition the traditional items that are approved at our regular Board meeting, there are two Capital Expenditure items that have been recommended by the Finance Committee and are subject to Board approval. Information regarding these Capital Expenditures is attached for your review and vote. According to Heidi, Michael shared with her from the Traverse contact that if we could have a vote completed by the end of the week, the Traverse quote can be reduced by \$6000 for the licenses. It would be most helpful if we can get these items voted on by Friday, March 23rd, 2018 to take advantage of this significant cost reduction.

Also, at our meeting, we introduced two candidates to join our Board and if you can approve these two new board members, that would be great!

I have listed each item/issue below that requires approval and vote. Heidi will collect the votes and provide me with the final vote on all listed issues to be sent out to the entire board upon completion of the voting. If you wish to approve all items below, please simply respond to Heidi electronically with "All Approved".

Items to be voted on:

1. Approval of the Minutes of the Board's January 22, 2018 meeting;
2. Approval of the January 2018 Finance Committee Report;
3. Approval of a Capital Expenditure for phones (see attached explanation);
4. Approval of a Capital Expenditure for Traverse, a replacement for the Vertex system (see attached explanation);
5. Approval of new board member Gale Lanning; and
6. Approval of new board member Judie Herdina.

Please feel free to reach out to Heidi or myself with any questions regarding any of these items to be voted on.

Again, please try to have your response and approval submitted to Heidi as soon as possible, but before the close of business tomorrow (Friday, March 23, 2018).

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Thank you for your timely consideration and response.

John Milek

Board Chair

Email votes:

Jim Vrchota- voted "yay"

Bob Peterson-voted "yay"

Marie Kovecsi-voted "yay"

Bill Reinhart-voted "yay"

Deb McClellan-voted "yay"

John Milek-voted "yay"

Ron Wenzel-voted "yay"

Ellen Smith-did not vote

Blain Krogh-non-voting member (advisor)

A handwritten signature in black ink, appearing to read "Heidi Smith", is written over a horizontal line.

Respectfully Submitted

Heidi Smith, Executive Director, Winona ORC