

Winona ORC Industries

Board of Directors

Minutes of September 26, 2011 5:00 PM

Directors Present: J. Pomeroy, R Wenzel, M. Modjeski, D. Schneider, J. Yenish, D. Adank, L. Mohan,

Guests: Blaine Krogh

Directors Absent: K. O'Reilly, C. Hiatt, C. Anderson, A. Nelson

Employees Present: Judie Foster-Lupkin

1. **Review of Agenda:** No additional changes, additions or deletions are noted.
2. **Review of Minutes:** Motion made and seconded (Schneider, Adank) to approve the minutes of the Board of Directors meeting from August, 2011 meeting. Motion carried.
3. **Finance Committee Report:** Committee Jim Yenish reported that there was EE money booked for August and July. There will be outstanding expenditures upcoming. The bus grant will be in October. TORC will be applying for Courage Center funding through the Bush Foundation. Overall the Financials look good.
Motion made and seconded (Mohan, Yenish) to approve the financial report. Motion carried.
4. **Executive Director's Report:** Judie Foster-Lupkin reported that Laundry calls continue to be underway and these calls are not affected by the United Way blackout dates. OORC did not receive the implementation portion of the OSHA grant but very few received it. The buses are running well, and the old bus has been sold.
5. **Committee Reports:** The following committee reports were presented to the Board. The reports are a summary of the topics that were addressed at each meeting. Additional detail and exhibits related to the subject matter can be found in the minutes of each respective meeting located on the secure website.

Personnel – Judie Foster Lupkin reported.

- No VA's or workman compensation claims to report
- Jayne participated in the 14c minimum wage certification
- There will be a celebration of Roland's career at ORC

Sales & Business Development – Jim Yenish reported.

*Summer is 22% below plan, 26% for August, YTD 13 % but this trend seems to be starting to reverse in September. Associates are absorbing the costs.

* The Mitten & Laundry program is a great way for the organization to continue to fulfill the mission of ORC and there are currently many quotes out there and many stores looking forward to selling the mittens.

Fund Raising/PR – Judie Foster-Lupkin reported.

- Laundry is the focus
- Continuing to research new granting opportunities

Program Management – Judie Foster-Lupkin reported.

- There have been some changes in personnel/scheduling to ensure there is enough work there will be checks and documentation
- Stackable grant will end in September

Laundry Update – Judie Foster-Lupkin reported

* \$320,000 currently paid or pledged

* Full page advertising in newspapers did not generate as much as thought, but did create awareness

* The project could be done by with potentially only \$800,000. If this is the case it was recommended that donors who made gifts based on the 80% raised are contacted and told we can do it for a smaller number but still intend on raising 80% or that amount.

6. Old Business:

* Shredding will become a part of machining.

7. New Business

*None

8. **Adjourn:** Motion made and seconded (Yenish, Schneider) to adjourn. Motion carried.

Respectfully Submitted,

Maggie Modjeski